

Daily pre-shift inspection is an OSHA requirement. We recommend that you document that these inspections have been made.

Gas/LP-Gas/Diesel Truck Operator's Daily Checklist

Record of Fluid Added

Date _____ Operator _____ Fuel _____
 Truck Number _____ Model Number _____ Engine Oil _____
 Department _____ Serial Number _____ Radiator Coolant _____
 Shift _____ Hour Meter Reading _____ Hydraulic Oil _____

SAFETY AND OPERATIONAL CHECKS (Prior to each shift) Have a qualified mechanic correct all problems.

	O.K. (X)	Need Maintenance
Fuel Odor Present?		Do not start truck Report to your supervisor immediately.
Leaks - Fuel, Hydraulic Oil, Engine Oil, or Radiator Coolant		
Tires - Condition and Pressure		
Forks, Top Clip Retaining Pin and Heel - Condition		
Load Backrest Extension -Attached		
Hydraulic Hoses, Mast Chains and Stops - Check Visually		
Finger Guards -Attached		
Overhead Guard - Attached		
Propane Tank (LP Gas Trucks) - Rust, Corrosion, Damage		
Safety Warnings - Attached (Refer to Parts Manual For Location)		
Engine Compartment:		
Battery - Water/Electrolyte Level and Charge		
Hydraulic Tank Fluid Level - Dipstick		
Transmission Fluid Level - Dipstick		
Engine Oil Level - Dipstick		
All Engine Belts - Functioning Smoothly		
Engine Air Cleaner - (Squeeze Rubber Dirt or Check the Restriction Alarm, If Equipped)		
Fuel Sedimentor (Diesel)		
Radiator Coolant Level (Recovery Bottle)		
Operator's Compartment:		
Operator's Manual In Container		
Capacity Plate Attached - Information Matches Model, Serial Number, and Attachments		
Hood Latch -Adjust and Fasten		
Seat Belt, Buckle and Retractors - Functioning Smoothly		
Brake Fluid - Check Level		
Controls (Turn Truck On) Unusual Noises Must Be Investigated Immediately:		
Accelerator Linkage - Functioning Smoothly		
Parking Brake - Functioning Smoothly		
Service Brake - Functioning Smoothly		
Steering operation - Functioning Smoothly		
Drive Control - Forward/Reverse - Functioning Smoothly		
Tilt Control - Forward and Back - Functioning Smoothly		
Hoist and Lowering Control - Functioning Smoothly		
Attachment Control - Operation		
Horn - Functioning		
Lights - Functioning		
Cab, If Equipped - Heater, Defroster, Wipers - Functioning		
Gauges:		
Ammeter - Operating		
Engine Oil Pressure - Functioning		
Hour Meter - Functioning		
Fuel Level - Functioning		
Temperature - Functioning		
Instrument Monitors - Functioning		

Operator's Daily Checklist

Riekes & Bublitz
Safety Training

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Electric Truck Operator's Daily Check List

Date _____	Operator _____	Record of Fluid Added
Truck Number _____	Model Number _____	Battery Water _____
Department _____	Serial Number _____	Hydraulic Oil _____
Shift _____	Drive Hour _____	Hoist Hour _____
	Meter Reading _____	Meter Reading _____

SAFETY AND OPERATIONAL CHECKS (Prior to each shift)

Have a **qualified** mechanic correct all problems.

	O.K.(✓)	Need Maintenance
Leaks — Hydraulic Oil, Battery		
Tires — Condition and Pressure		
Forks, Top Clip Retaining Pin and Heel — Condition		
Load Backrest Extension — Attached		
Hydraulic Hoses, Mast Chains & Stops — Check Visually		
Finger Guards — Attached		
Overhead Guard — Attached		
Safety Warnings — Attached (Refer to Parts Manual For Location)		
Internal Checks:		
Battery — Water/Electrolyte Level and Charge		
Hydraulic Fluid Level — Dipstick		
Transmission Fluid Level — Dipstick		
Operator's Compartment:		
Operator's Manual in Container		
Capacity Plate Attached — Information Matches Model, Serial Number and Attachments		
Battery Restraint System — Adjust and Fasten		
Seat Belt, Buckle and Retractors — Functioning Smoothly		
Brake Fluid — Check Level		
Controls (Turn Truck On) Unusual Noises Must Be Investigated Immediately:		
Accelerator Linkage — Functioning Smoothly		
Parking Brake — Functioning Smoothly		
Service Brake — Functioning Smoothly		
Steering Operation — Functioning Smoothly		
Drive Control — Forward/Reverse — Functioning Smoothly		
Tilt Control — Forward and Back — Functioning Smoothly		
Hoist and Lowering Control — Functioning Smoothly		
Attachment Control — Operation		
Horn — Functioning		
Lights — Functioning		
Gauges:		
Hour Meter — Functioning		
Battery Discharge Indicator — Functioning		
Instrument Monitors — Functioning		